



Foreign merchant SINTEC UK LIMITED Latvian branch
Reg.Nr. 40006020161
VAT registration number LV40006020161
Karla Ulmaņa Gatve 68, Rīga, LV-1002

Role: Junior Electrical Estimator (Construction)
Salary: **EUR 1200 – 1500 bruto per month (full-time)**
Location: Kārļa Ulmaņa Gatve 68, Rīga, Latvia

ABOUT SINTEC

SINTEC UK is a London-based mechanical and electrical contractor specialising in automation technologies for material handling and storage systems. Our teams deliver installation projects across the UK, Europe, USA, Brazil, Australia and other regions, working with global clients including Amazon, Marks & Spencer, Sainsbury's, Ocado, BMW, Nestlé and many others. Our Latvian subsidiary is looking for a Junior Electrical Estimator to join our Riga office.

WHY JOIN US?

This is an excellent opportunity to start your career in the construction and engineering industry. You will receive:

- Structured onboarding programme
- Mentoring from experienced Estimators and Quantity Surveyors
- Internal and external professional training
- Ongoing career development
- Opportunity to progress into an Estimator or Quantity Surveyor role

We also welcome applications from students with relevant technical knowledge or previous internship experience. Part-time employment (minimum 3 working days per week) may be considered for suitable candidates (salary will be adjusted on a pro-rata basis).

KEY RESPONSIBILITIES:

- Receive and organise project documentation submitted by clients.
- Create project folders within the company's estimating system.
- Review drawings, specifications and technical documentation.
- Prepare project cost estimates and calculations within specified deadlines by determining the required materials, labour, equipment, and associated costs.
- Collaborate with Procurement Manager to obtain supplier and subcontractor quotations.
- Maintain and update the estimating databases.
- Participate in project meetings to clarify project scope and requirements.

REQUIREMENTS:

- Secondary vocational or Bachelor's degree in Electrical Engineering, Construction, or a related field.
- Previous experience in estimating, design, or a technical field will be considered as an advantage.
- Strong IT literacy: MS Office; AutoCAD or Navisworks knowledge will be considered as an advantage.
- Proficiency in English both written and spoken
- Accuracy, analytical thinking, and a strong sense of responsibility person able to work in a dynamic environment
- Ability to work independently and within a team

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BENEFIT PACKAGE OFFERED:

- Office in Riga with parking facilities.
- Internal and external professional training.
- Opportunity to develop into an Estimator or Quantity Surveyor.
- Private medical insurance after the probation period.
- Business travel opportunities and exposure to a variety of projects.
- Friendly, supportive and experienced team

Please send you CV to cv@sintec.uk.com.

In case of any questions please call on +371 26284738 (Agnese)

